

**MINUTES  
ACTION MEETING OF THE BOARD OF EDUCATION  
FRANKLIN TOWNSHIP PUBLIC SCHOOLS  
FRANKLIN MIDDLE SCHOOL CAFETERIA  
FEBRUARY 27, 2014 – 7:38 PM**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mr. Delvin Burton  
Mrs. Christine Danielsen  
Mrs. Nancy LaCorte  
Mrs. Eva M. Nagy, Vice President

Dr. Julia M. Presley, President  
Ms. Keisha Smith-Carrington  
Mr. Robert T. Trautmann - absent  
Mrs. Betty Whalen

Student Liaison  
Monil Patel – departed at  
8:05 PM

Ms. Eveny Pagán, Interim Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary  
Ms. Lynne Crawford, Director of Pupil Personnel Services  
Mr. Orvyl Wilson, Director of School Management

And 175 Members of the Public

**PLEDGE OF ALLEGIANCE** – Mrs. LaCorte led the Board in the pledge.

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Calavano read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Whalen read the following statement:

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

***DISTRICT GOALS***

**CURRICULUM AND INSTRUCTION:** *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** *To promote community engagement and effective communication to and from all stakeholders.*

**CULTURE AND CLIMATE:** *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

**FACILITIES:** *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

## **I. Action to Adopt the Agenda**

Moved: Mrs. Nagy

Seconded: Mrs. Danielsen

### **AMENDMENT**

Moved: Mrs. Nagy

Seconded: Mrs. Whalen

Motion to amend the agenda to enter into confidential session at the end of the meeting to discuss Superintendent search firm proposals.

#### **Vote on Amendment**

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Trautmann	Whalen	Dr. Presley

#### **Vote on Original with Amendment**

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Trautmann	Whalen	Dr. Presley

## **II. Interim Superintendent's Report**

### **Franklin High School**

Earlier this afternoon, the Fire Department responded to a small, contained fire in a high school classroom cabinet that was extinguished prior to the Fire Department's arrival. Franklin High School was promptly evacuated and students re-entered the building as soon as it was cleared by the officials. They were released at their normal dismissal time, late buses were cancelled and, tomorrow, all high school students will resume their regularly-scheduled day.

### **Student / School Bus Incidents in January**

In January of this year, there was an incident in which a student was left on a school bus for an extended period of time. In Mr. Seto's Superintendent's Report, he promised that outcomes of the investigation would be shared with the Board and community.

#### **Investigations / Meetings**

The Division of Child Protection and Permanency (formerly known as DYFS) conducted an on-site interview of staff directly responsible for verifying student absences on January 30, 2014. The Division concluded that there was *no* evidence of institutional abuse or neglect at the school level but an issue of miscommunication. As such, the Division rendered the decision that a case would *not* be opened against any Franklin staff member related to this investigation.

The Franklin Park School Principal, in cooperation with the Division of Child Protection and Permanency, submitted documentation, reviewed school absence verification procedures and arranged for staff interviews. In addition, the FPS School Principal conducted an investigation of the incident, which included interviews with all staff members directly responsible for maintaining an effective communication protocol as it relates to verifying student absences. The findings were consistent with those of the Division of Child Protection and Permanency.

The County Prosecutor's Office is currently reviewing the case file. Following their review, it will be determined whether or not charges will be filed against the driver from the bus company.

*Action Steps*

The bus route related to this incident was pulled from the transportation company and the route was re-assigned.

A review of verification of student absence procedures was facilitated by the principal with relevant staff members and memorialized in writing. Appropriate action was taken with regard to staff members involved.

*Bus Monitoring Reviews*

Franklin Park and Hillcrest principals (whose schools service special needs students on small vans) were instructed to assign a staff member to inspect all Pre K Handicapped school buses after student arrival. They will enter the bus, walk the bus and inspect the bus for students. District elementary Principals will be instructed to assign a staff member to visually monitor bus driver inspection of school buses after student arrival.

**Transportation**

There have been a number of issues that have arisen this year with regard to transportation. While the large majority of our routes have been operated by private contractors for over 20 years and not recently outsourced, as has been suggested, the district has faced considerable challenges. In the summer of 2013 transportation contracts were required to be re-bid due to re-districting and demographic changes in routes.

Our main provider, Atlantic Express, was not the lowest bidder on approximately half of the routes and those routes, lost by Atlantic Express, went to lowest bidders. This was not a district decision, it is the bidding law. In addition, in December of 2013, Atlantic Express went bankrupt and their routes were transferred to another vendor. That was when the district schools closed for the day.

Understanding the impact of having new companies that are not familiar with our students, township and bus routes, the District took the following steps:

District administration, along with the Board attorney, met with the owners of all new transportation contractors to review expectations, contract requirements and district procedures and processes for the safe and efficient transportation of our students. Meetings were held at the beginning of the school year, meetings were held at each school with all bus drivers and school administration to review procedures and expectations at individual buildings. This included loading and drop off times, district procedures, student conduct, and HIB policies. Routes are continued to be monitored daily.

All incidents and transportation concerns since then have been immediately investigated and responded to. This includes:

Assessing financial penalties, taking appropriate personnel action, removal of individual drivers, re-assignment of transportation routes to other vendors, review of procedures with both our staff and vendor staff, communication with parents and the Board, and we continue to conduct a thorough review of school bus protocols.

**Resources for Staff**

Over the past few months, our district has come into a heightened awareness of the impact of substance abuse. In support of our staff and students, the district is committing to provide the following resources:

Professional Development for administrators on how to recognize signs of addiction and/or being under the influence.

Promotion of medical and mental health resources for employees and students.

Professional Development for Guidance staff on how to address students impacted by substance abuse.

Revised District Safety Manual to include a crisis management section that addresses student supports in these instances.

Lastly, I am recommending that the Board direct the administration to investigate the feasibility and procedures involved with pre-employment drug testing with the Board attorney.

### **Franklin High School Graduation**

There have been questions on whether the Franklin High School graduation will be held at the High School this year. Franklin High School's graduation is scheduled for June 27, 2014 at the Sun Bank National Center in Trenton at 3 PM. Students will have an unlimited number of tickets available for family and friends. Details regarding all end-of-year senior activities will be included in an upcoming senior mailing. Project Graduation will also be held on the evening of June 27th at Franklin High School.

Please note that because the Sun Center is a privately-owned facility that hosts large scale events, including concerts and athletic contests, dates are not confirmed until one month prior to contracted reservations. As such, a high school committee has been formed to develop an alternate plan, should the Sun Center become unavailable. This committee will investigate the feasibility of Franklin High School as an alternative graduation site should the need arise.

### **Updated Budget Report**

Over this past month, our school community has struggled to work through the recommendation to explore the outsourcing of our paraprofessionals as part of the preliminary budget process. This consideration came with great difficulty. Discussions of potential personnel reductions within a fiscal context publicly challenged our commitment to our staff and the value of their service, the value of your service.

Our task, to bring the 2014-2015 budget to cap, comes with great sacrifice. In a growth budget which is made up of 91% personnel, reductions in staff remain part of the equation. As such, we assure you that we are thoughtfully and responsibly examining all areas of the budget for efficiencies in order to make recommendations that will have the least impact on our students, our instructional programs and our staff.

As a result of these initial efforts, we are heartened to inform our school community that the recommendation to outsource paraprofessionals is no longer a consideration for the 2014-2015 school year. The item has been removed from today's Board agenda.

To close the remaining \$1.75 million gap, however, other difficult decisions will have to be made regarding budget reductions and their impact on personnel. Over the next few weeks, as decisions are made, we will share them with the school community and we will present them as part of the preliminary budget on March 18th.

We are very grateful to our staff for their support during this budget process and we will continue to listen to your thoughts and attentively consider the feedback and suggestions as the Franklin school community.

Thank you, again, for your unwavering commitment to the students of the Franklin Township Public Schools.

## **III. Board President's Report**

### **Did You Know?**

#### **Sampson G. Smith School**

Congratulations to Terri Seggio for the SGS production of the Wizard of Oz. We were in Kansas and Oz and even had a tornado. Thank you to Bill Connell and his team for building the sets for the production.

#### **Franklin High School**

FHS is proud to host the Somerset County Finals in Girls Basketball this Saturday, March 1, 2014. We are extremely proud that our girls will be competing that day against Gill St. Bernard's at 1 PM. Doors open at 11:45 AM. The first 125 Franklin Township Public School students will receive free admission into the game (thanks to a generous donation). The school is hosting a tailgate party in the FHS cafeteria from 12 - 12:45 PM for WARRIOR fans only. More details are available on our website.

Franklin High School Senior, Sergey Eccles, recently won the Boys Bowling State Champion High Game with a perfect game of 300!

Franklin High School Cheerleaders made it to Florida and were only one point away from making the finals. We are very proud of them and their hard work.

**Update on the Search for an Interim Superintendent**

The board had a meeting on Wednesday, February 26, 2014 regarding the search for an Interim Superintendent. We anticipate that interviews will be conducted in March and we hope to be able to appoint an Interim Superintendent before the end of March.

Before public comment begins, it is my role as Board President to remind you of a few things so that we can keep our focus on our students.

As you are aware, the District is currently going through a considerable transition period. We are in the process of identifying an Interim Superintendent, as well as entering the early stages of a Superintendent search. The Board of Education and administration are collaboratively working to prepare the district for a transition that considers its impact on staff, students and the educational program.

Understanding the challenges that lie ahead, it is more important now than ever to work together to protect our purpose as a school district and remain focused as we move forward with our first priority in mind, our students and their education.

Since the beginning of the school year, we have faced difficult obstacles. We are dealing with significant issues. And in the interest of staying the course, I am asking for all of us, the Board, the administration, the staff, and the community as a whole, to come together in a spirit of cooperation, specifically during our Board meetings.

During work and action sessions, the Board publicly conducts its business. Opportunity is afforded for the public to comment. Our commitment, as a Board, is to appropriate levels of transparency, timely communication and clarity of process. This also extends to maintaining public order during public and executive sessions. As such, the Board may, from time to time, make and enforce rules for the conduct of its meetings. The Board does not waive its ability to enforce such rules by permitting their relaxation in the normal course of business (Board Bylaw 9322).

To appropriately guide Public Participation in Board Meetings (Board Bylaw 9325.2), the presiding officer may interrupt, warn or terminate a participant's statement when the statement is too lengthy, obscene or disruptive to the meeting. Board members may call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct

To protect rules of confidentiality and the privacy of our employees, we are to be reminded that the personal life of an employee is not an appropriate concern of the board except as it may directly prevent the employee from performing his/her properly assigned functions during the workday or effect his/her professional relationship with students (Board Policy 4119.22/4219.22).

To appropriately address Community Complaints and Inquiries (Policy 1312), we will follow protocols for reporting those complaints and inquiries first to administration; and understand that Anonymous communication and/or *unfounded accusations* shall not be considered by the Board.

We thank you in advance for your anticipated cooperation as we work together to further our mission statement.

Mr. Patel, Student Liaison, reported on a fundraising campaign to prevent drunk driving. He spoke about the girls basketball team and the Model UN Conference last week.

#### **IV. Comments From The Public** *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 8:02 PM on a motion by Mrs. Nagy, seconded by Mr. Burton. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public.

Lorri Mountainland, FTEA President, thanked the board and cabinet for not privatizing the paraprofessionals for the 2014-15 school year. She also thanked the NJEA President, Vice President and Uniserve representative. Ms. Mountainland indicated that there is no reason to entertain this proposal again in the future and said it's time for the board to come together.

Lonnie Davis requested to know if the substitutes will be privatized.

Mary Murdock inquired about the Hunterdon County Ed Services Commission resolution on tonight's agenda. She spoke about the Breakfast in the Classroom Program and that the food will be in the hallways and requested to know if this has been thought out. She thanked the board for not privatizing the paraprofessionals.

Maddy Michaylin thanked the board for keeping the paraprofessionals and said, on behalf of the paraprofessionals, "we will come in every day". She spoke about retired teachers coming back as substitutes. She indicated that her daughter has flourished in the AP and CEP programs. Ms. Michaylin suggested holding the high school graduation at home so save money.

De Sanders congratulated the high school students on their achievements and said that much work needs to be done in the district to repair morale, hiring, etc. She spoke about needing three things from the Interim Superintendent: trust, transparency and time. Ms. Sanders also spoke about unnecessary legal fees.

Jessie Lindsay thanked the board for retaining the paraprofessionals and requested that the rates for substitutes be raised or restored. She believes it is disrespectful to pay substitute teachers \$85 a day.

Emily Russoniello expressed her thanks for the Odyssey of the Mind plug and spoke about the event.

Marie Blisstan, NJEA Vice President, thanked and commended the board for their decision.

Angela Barkley thanked the board and administration for taking the paraprofessionals off the privatization list. She suggested that when looking at budget cuts, to start at the top first and consider non-tenured employees. She requested to know why, if we have a \$1.7M budget crisis, are we hiring a Vice Principal and why do we have a high school Principal, Vice Principals and Deans. She suggested re-assignments and that administration invest in the talent that we have.

Walter Scott addressed Mr. Trautmann's opinion letter and reiterated last week's comments.

Kim Thorne requested that substitute teachers be taken off the table. She recommended that, should graduation take place outdoors, that air quality be considered.

Fern Shegoski indicated the district has a shortage of substitute teachers and requested back pay. She suggested using the money from the Elizabeth Avenue School Vice Principal vacancy and selling computer equipment, sewing tables and pre-school stools.

Ardaman Singh thanked the board for not privatizing the paraprofessionals. She requested that board members communicate with the public as to why they should support them. Ms. Singh believes we are in a downward spiral and families are moving out of town. She asked for better communication and to give up control and politics and redirect their focus back to our children.

John Felix acknowledged the Board President for setting the tone of the meeting. He expressed his disappointment that last week's comments by a community member may have resulted in negative consequences for a vote. Mr. Felix requested to know if the Board President still holds the view that the Superintendent only is held responsible for the success or failure of the district.

Myra Mitchell congratulated the students on their accomplishments. She reiterated the fact that the high school Principal was missing in action in November. Ms. Mitchell is pleased that the paraprofessionals were reinstated and asked that the district hire qualified people.

Paula Jara thanked the board for keeping the paraprofessionals' jobs safe and indicated that substitute teachers are under-represented, treated as if they are at the bottom of the barrel and suggested their salaries be restored. Ms. Jara spoke about seeing an exodus from this town and low morale among teachers.

Kathyn Albert requested that when hiring administrators, to make sure they have integrity. She spoke highly of Myra Mitchell as a substitute teacher.

Cynthia Burwell thanked the board for listening to the community. She suggested the community members get together with administration to review the budget. Ms. Burwell asked that administration review of qualifications and track records of new appointments. She believes that administrators are role models and character is important.

Bill Connell acknowledged SGS volunteers and read a letter that he sent to the editor this morning.

Ardaman Singh doesn't see diversity on the board or in administration. Regarding the vote at last week's board meeting, she expressed her wish that things were handled differently and that board members would have taken a pause before the vote. She spoke positively about the administration.

Motion to close the public portion of the meeting at 9:10 PM by Mrs. Nagy, seconded by Mr. Burton. All board members were in agreement.

## V. New Business

### R-1 Monthly Reports M-1 Minutes of Board Meetings

Moved: Mrs. Nagy

Seconded: Mr. Burton

## R-1 Monthly Reports

Acknowledge receipt of the following reports, attached and made a part of the minutes:

a.	Principals' Reports	January	Exhibit R-1.a
b.	Attendance Officer's Report	January	Exhibit R-1.b
c.	Enrollment Report	January	Exhibit R-1.c
d.	School Safety Report (Fire Drills, Evacuations, etc.)	January	Exhibit R-1.d
e.	Suspension Report	January	Exhibit R-1.e

## M-1 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	January 23, 2014	Work Session	Exhibit M-01.a
b.	January 23, 2014	Confidential	Exhibit M-01.b
c.	January 30, 2014	Action	Exhibit M-01.c
d.	January 31, 2014	Special	Exhibit M-01.d
e.	January 31, 2014	Confidential	Exhibit M-01.e

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Trautmann	Whalen	Dr. Presley

<b>Administration</b>
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**A-01    Travel & Related Expense Reimbursement****A-02    Affirm Harassment, Intimidation and Bullying Decisions**

Moved: Mrs. Whalen

Seconded: Mrs. Danielsen

**A-01    Travel & Related Expense Reimbursement**

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

**A-02    Affirm Harassment, Intimidation and Bullying Decisions**

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on February 20, 2014; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and



Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on February 20, 2014.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Trautmann	Whalen	Dr. Presley

**A-03 Read Across America**

**A-04 Appoint Representative to Hunterdon County Educational Services Commission - PULLED**

**A-05 Accept Resignation of Board Member**

Moved: Mrs. Whalen

Seconded: Mrs. Danielsen

**A-03 Read Across America**

Whereas, the citizens of Franklin Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

Whereas, Franklin Township has provided significant leadership in the area of community involvement in the education of our students, grounded in the principle that educational investment is the key to the community's well-being and long-term quality of life; and

Whereas, ***Read Across America***, a national celebration of Dr. Seuss' birthday promotes reading and adult involvement in the education of our community's students;

Now, Therefore, Be It Resolved that the Franklin Township Board of Education calls on the citizens of Franklin Township to assure that every child is in a safe place reading together with a caring adult on the evening of March 2, 2014; and

Be It Further Resolved that this body enthusiastically endorses ***Read Across America*** and re-commits our community to engage in programs and activities to make America's children the best readers in the world.

**A-04 Appoint Representative to Hunterdon County Educational Services Commission - PULLED**

**A-05 Accept Resignation of Board Member**

Accept, with regret, the resignation of Robert Trautmann and authorize the Assistant Superintendent for Business/Board Secretary to commence the process of filling the vacant board member seat.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Trautmann	Whalen	Dr. Presley

<b>Business</b>
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**B-01    Warrants & Payrolls****B-02    Transfer of Funds****B-03    Financial Reports****B-04    Board of Education Monthly Certification****B-05    Contract Approval****B-06    Rescind Project Numbers and Apply for Debt Service Funding**

Moved: Mrs. LaCorte

Seconded: Mr. Burton

**B-01    Warrants & Payrolls**

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$10,741,845.83 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$287,416.25 for the month of January, 2014. (Exhibit B-01.b)
- c. Franklin's Martin Luther King Scholarship Fund in the amount of \$1,055.00. (Exhibit B-01.c)

**B-02    Transfer of Funds**

Approve Account Transfers No. 7 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

**B-03    Financial Reports**

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (January)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (January)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (January)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (January)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (January)

**B-04    Board of Education Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of January 31, 2014 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

**B-05    Contract Approval    *(All contracts are LEA-funded, unless otherwise noted.)***

Approve the following:

An agreement with Middlesex County College (MCC), Edison, NJ, to allow MCC dietician students to receive supervised field experience in their food service management rotation course at various Franklin Township schools, for the period of February 1, 2014 to January 31, 2016, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05)

**B-06 Rescind Project Numbers and Apply for Debt Service Funding**

Resolved, that the Franklin Township Board of Education requests to rescind the following projects which were submitted for consideration for ROD grant funding but were not awarded:

1. Elizabeth Avenue School addition (Multi-Purpose Room/office wing): 1610-070-14-1028
2. Elizabeth Avenue School addition (classroom wing): 1610-070-14-1009
3. Sampson G. Smith School addition / renovations: 1610-150-14-1023
4. Pine Grove Manor elevator: 1610-140-14-1018
5. New Claremont Road School: 1610-N02-14-1005

Be it further resolved, that the Franklin Township Board of Education authorizes the submission of the following projects for consideration for debt service funding:

1. Elizabeth Avenue School addition (Multi-Purpose Room/office wing)
2. Elizabeth Avenue School addition (classroom wing)
3. Sampson G. Smith School addition/renovations
4. Pine Grove Manor elevator
5. New Claremont Road School
6. Hillcrest School capital upgrades
7. Sampson G. Smith School capital upgrades
8. Conerly Road School capital upgrades
9. Franklin Park School capital upgrades
10. MacAfee Road School capital upgrades
11. Franklin Middle School capital upgrades
12. Pine Grove Manor capital upgrades

<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Dr. Presley

Mrs. LaCorte abstained on vendor #13648.

## Curriculum and Instruction

- C-01 Out of District Students, School Year 2013-2014**  
**C-02 Field Trip Destinations**  
**C-03 Field Trip Applications**  
**C-04 Curriculum Approvals**  
**C-05 Textbook Approval**  
**C-06 Request to Open a Student Transcript**  
**C-07 Application for Funds**

Moved: Mrs. Nagy

Seconded: Mr. Burton

**C-01 Out of District Students, School Year 2013-2014**

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

**C-02 Field Trip Destinations**

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

**C-03 Field Trip Applications** *(Involving overnight, over 150 miles, or air travel)*

Approve the following field trip application:

Franklin High School Teen PEP (Prevention Education Program) to attend the Teen PEP Retreat at the YMCA, Camp Bernie, Port Murray, NJ, June 3 – 4, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and Franklin Township Municipal Alliance. (Exhibit C-03)

**C-04 Curriculum Approvals**

- a. Approve the following new full year, five (5) credit, Raritan Valley Community College Concurrent Enrollment Program (CEP) mathematic course offerings at Franklin High School to commence with the 2014-2015 school year:
  - Concurrent Enrollment Program (CEP) Pre-Calculus
  - Concurrent Enrollment Program (CEP) Statistics
  - Concurrent Enrollment Program (CEP) Number Systems
  - Concurrent Enrollment Program (CEP) Quantitative Literacy
- b. Approve the following new full year, five (5) credit mathematic course offering at Franklin High School to commence with the 2014-2015 school year:
  - Mathematics 3
- c. Approve the following Language Arts Literacy course curriculum revisions at Franklin High School:
  - Full year replacement courses:
    - English 12 CEP: concurrent enrollment with Raritan Valley Community College
    - English 12 Advanced Placement: Literature and Composition
    - English 11 Advanced Placement: Language and Composition
  - Supplemental full year course:
    - Language Arts Lab 9
  - Supplemental half year courses:
    - Language Arts Lab 10/11
    - Language Arts Lab 12
  - Full year elective course:
    - Journalism 1 (Grades 10-12)
    - Journalism 11Honors (Grades 11-12)
  - Half year (semester) electives:
    - Poetry Today (Grades 9-12)
    - Film (Grades 9-12)
    - Graphic Novel and Anime (Grades 9-12)
    - Contemporary Young Adult Literature (Grades 9-12)
    - English SAT critical Reading and Writing Prep. (Grades 10-12)
    - Shakespeare Honors (Grades 10-12)
    - Expository Writing (Grades 10-12)
    - Speech and Debate (Grades 10-12)
    - Creative Writing Honors (Grades 10-12)
    - Literature of African Americans (Grades 11-12)
    - Mass Media (Grades 11-12)

**C-05 Textbook Approval**

- a. Approve the use of the following textbook for the French 1, French 2/2H, French 3/3H, French 4/4H courses at Franklin High School to commence with the 2013-2014 school year:
  - o *"French – D'accord" Levels 1-4*
- b. Approve the use of the following textbook for the Spanish 1, Spanish 2/2H, Spanish 3/3H, Spanish 4/4H courses at Franklin High School to commence with the 2013-2014 school year:
  - o *"Spanish - Realidades" Levels 1-4*
- c. Approve the use of the following Practice Manual and Student's Solution Manual for the AP Chemistry course at Franklin High School to commence with the 2013-2014 school year:
  - o *"Multiple-Choice and Constructed-Response Questions in Preparation for the AP Chemistry Examination" 6<sup>th</sup> Edition*
  - o *"Student's Solution Manual for AP Chemistry Examination"*

**C-06 Request to Open a Student Transcript**

Approve a request to open the transcript of a Franklin High School 2013 graduate for the purpose of adding a grade that the student earned through a Virtual High School course.

**C-07 Application for Funds**

Approve submission of application for funds to the New Jersey Department of Education to support implementation of the Anti-Bullying Bill of Rights Act in the amount of \$4,579.00. These funds are for expenditures already incurred or that will be incurred during the time period of July 1, 2013 to June 30, 2014 solely for the implementation of the Anti-Bullying Bill of Rights Act as detailed in Exhibit C-07 attached hereto and made a part of the minutes.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Burton	Dr. Presley

Ms. Smith-Carrington voted no on Resolution C-5.

## Personnel

**P-01 Personnel Report No. 14 dated February 27, 2014**

Moved: Mrs. Nagy

Seconded: Mr. Burton

As recommended by the Superintendent of Schools, approve Personnel Report No. 14 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-01)

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Burton	Danielsen	Dr. Presley

**Alternate Location****Confidential Session - Library**

Moved: Mrs. Whalen

Seconded: Mr. Burton

Motion to adjourn to confidential session at 9:15 PM for the purpose of discussing Superintendent search firm proposals. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

Returned to open session 9:45 PM.

Reconvening roll call – All board members were present.

**VI. Adjournment**

Moved: Mrs. Danielsen

Seconded: Mrs. Whalen

Action to adjourn at 9:46 PM.

Respectfully submitted,

John Calavano  
Board Secretary